

Minutes of the 2018 UKIEG AGM meeting held on the 17th May at Airflow Developments, High Wycombe at 13:45

Present

Derrick Crump (Chair), Sani Dimitroulopoulou (Vice Chair), Marcella Ucci (Secretary), Clive Shrubsole, Isabella Myers, Paul Harrison, Cath Noakes, Gráinne McGill, Azedeh Montazami and approximately 25 UKIEG members

Welcome and Chairperson's Report

Derrick Crump, as Chair, welcomed members to the AGM and provided an overview of the agenda for the meeting. He presented a summary of UKIEG activities during the last year, including involvement with the Clean Air Day campaign (21st June) providing advice and raising awareness of indoor environments, collaboration with ASBP at their 2018 Conference, participation in the RCPCH Working Group on the Impact of Indoor Air Quality on Children's Health, providing oral evidence and attending meetings for the APPG for Healthy Homes and Buildings, submission to Proposed Clean Air Bill, input in the cross-government group on overheating and involvement in the development of NICE Indoor Air Quality Guidelines. He provided an overview of our communication activities, including the newsletters, social media presence (LinkedIn and Twitter) and maintenance of the UKIEG website and development of a UKIEG banner.

Amendment to the UKIEG Constitution

A proposal was made to amend Clause 6 iv of the UKIEG Constitution concerning the committee structure, to enable contributions from existing co-opted members that are no longer able to commit to attend meetings, through the inclusion of a new 'corresponding only' member status. This proposal was unanimously approved.

Committee status

An overview of the current committee structure was provided, including Officers, Ordinary Committee Members and Co-Opted Committee Members. Derrick clarified that there should be four officers (Chair, Vice-Chair, Secretary and Membership Secretary); however Sani had previously taken on the role of both Secretary and Membership Secretary.

Derrick put to the members the proposals for reorganisation of committee roles. Specifically, he outlined his nomination by the committee for the position of Chair, Sani's nomination for the position of Vice-Chair, Marcella's nomination for the position of Secretary and Gráinne's nomination for the position of Membership Secretary, all of which were unanimously approved. Azedeh Montazami and Jon Bootland positions as co-opted members were also confirmed.

Co-opted corresponding membership status was approved for Chuck Yu, Derek Clements Croome and Paul Harrison. Paul Harrison formally stood down as a full committee member. He was acknowledged and applauded for his important contribution to the UKIEG committee over the last 15 years and his key role as founding member.

Derrick put out a call for new co-opted members, particularly those interested in a communications role, hosting of an annual UKIEG conference or those wishing to add an important issue to the agenda.

Next annual conference

Derrick invited the participants to propose themes and topics for the next annual conference and proposals for Institutions or organisations to support and host the Conference.

Proposed topics included:

- Link up with proposed revisions to building regulations (e.g. Part F)
- Regulations in general and guidelines on safe levels of exposure
- Integrated approach to designing (to include IAQ, light, noise)

Overview to follow-on from Policy Workshop (Isabella Myers)

Isabella provided an overview of the UKIEG policy workshop on 'Health and Wellbeing in Indoor Environments: Challenges and Opportunities for Policy Makers', the two reports that were developed (available on the UKIEG website) and the follow-on joint APPG event on 'Driving Integration: Healthy Homes and Buildings'.

The follow-on event was held on 20th March at the House of Commons, and was supported by the Gas Safety Trust, Local Authority Building Control, the UKIEG and UCL Policy. The purpose of the meeting was to kick start a joined up approach between the All Party Parliamentary Groups and help raise awareness among parliamentarians and decision makers. The meeting drew upon the work being undertaken by the APPG for Healthy Homes and Buildings and other All Party Parliamentary Groups concerned with healthy indoor environments. A follow-on round table event was proposed to discuss among wider range of APPGs and a report is currently in preparation.