**Minutes of the 2017 UKIEG AGM meeting held on 26th April 2017 in the Auditorium, Reid Building, Glasgow School of Art at 13.30 h.**

Present

Derrick Crump (vice chair), Sani Dimitroulopoulou Paul Harrison, Isabel Myers, Cath Noakes, Grainne McGill, Clive Shrubshole and about UKIEG 25 members

Welcome and Chairman’s Report

Derrick Crump, as Vice Chair, welcomed members to the AGM and proposed a draft agenda for the meeting that was adopted. On behalf of the Chair, who unfortunately was not able to attend the AGM due to health problems, he presented a review of UKIEG activities during the last year. In particular he informed the members about the UKIEG report (Healthy indoor environments – challenges and opportunities for policymakers), which summarises the discussion of the Workshop held at the Department of Health, (Skipton House, London) with support from the Gas Safety Trust, Policy Connect and Professor the Baroness Finlay of Llandaff. More specifically, recognising the cross-cutting nature of healthy indoor environments, and the significant challenges in achieving policy coordination, the UKIEG organised and facilitated a one-day workshop, held in London on 14th July 2016.  The meeting brought together 15 attendees from different Government Departments, Agencies, All-Party Parliamentary Groups and sponsor organisations. The discussion addressed:

* Issues and priorities from the perspectives of different government departments and agencies;
* Opportunities and challenges presented in addressing this issue;
* Whether better coordination might be required and, if so, how this could be achieved.

The report provides a number of recommendations and is available on UKIEG website, News section.

2. Status of Committee membership

Derrick Crump, Sani Dimitroulopoulou, Isabella Myers, Paul Harrison, Cath Noakes, Paul Wilkinson were ordinary committee members due for re-election. Azadeh Montazami and Jon Bootland were co-opted members and therefore their positions should be confirmed by election at the AGM. Grainne McGill was co-opted onto the Committee during the year and played an important and very successful role in organising our annual conference. All the above Committee members were re-elected. Grainne McGill was proposed for co-option by Paul Harrison and this was unanimously agreed by the meeting.

3. Topics & Venue for the next UKIEG annual conference

Derrick Crump invited the participants to propose themes and topics and Institutions to support and host the Conference.

Next Meeting: Suggestions for Topics and Offers of Hosting

Paul Harrison proposed that the UKIEG annual meeting could be moved around the country. A participant informed us of the 2019 Healthy Building Conference in Europe. There is a call for Letters of Interest to host the ISIAQ International Healthy Buildings 2019 Regional Conference. **Europe is not included in the call since ISIAQ is preparing a joint-conference with the International Society of Exposure Science, likely to be held in Europe in 2019.** It was proposed that the UKIEG meeting could be adjacent to this Conference.

The possible topics for the next UKIEG annual conference (2018) included metrics, measures /indicators to support changes to policy.

Offers of joint meetings

Cath Noakes mentioned that she co-leads the Low Energy Ventilation Network (LEVN), which is a special interest group in the UK Fluids Network. It is quite academic focused but there are also several practitioners involved. They are keen to link with fluid dynamic / ventilation researchers and practitioners who have interests in health/wellbeing and other aspects of indoor environments. They would like to collaborate with other networks – in particular UKIEG, the HEMAC network and maybe CIBSE Nat Vent group and arrange the meeting as a joint event.

AOB:

The UKIEG Social media should be developed, where the members could share their thoughts.

Sani Dimitroulopoulou

Secretary, UKIEG