

Minutes of the Second Annual General Meeting of the UKIEG held on Wednesday 14 November 2007 at the Kings Manor, University of York

Attendees: Committee members and attendees at the scientific conference.

1 Welcome and Chairman's Report (Paul Harrison)

Paul thanked members for attending, summarized the work of the Committee over the preceding year (including the establishment of a UKIEG Schools Working Party), explained that the Group now had around 160 members, and listed the topics and venues of all the previous UKIEG annual conferences.

2 Minutes of the 2006 AGM

The minutes were accepted as a true and accurate record of proceedings.

3 Committee membership

Paul showed the list of present Committee Members and thanked them all for their contributions over the year. He explained that Committee Members were able to serve for 3 years before re-election and that additional Members could be co-opted. The Committee will consider the question of co-opting further Members at its next meeting.

Members were informed that Ian Ward was now to take over the position of Chairman of the group and that Paul Harrison would become Deputy Chairman. Members expressed satisfaction with the structure and way in which the Committee worked.

4 Topics for the next UKIEG annual conference

Suggested topics:

- Nanoparticles
- In-vehicle environments (*Note:* China and Japan are setting standards in this area)
- Perceptions of indoor air quality
- The elderly
- Sources of research funding (possibly as separate meeting or section of annual conference)

The Committee will consider all these suggestions at its next meeting. The Chairman noted strong support amongst members for a meeting on the elderly.

5 Venue for the next UKIEG annual conference

There was general agreement with the contention that meetings in London attract more delegates, and it was proposed that perhaps alternate meetings should take place in the Capital. The Committee will discuss this at their next meeting and investigate whether the 2008 conference can be held in London.

It was suggested that the Committee should seek sponsors for future annual conferences in order to keep the registration costs low and also improve recognition of the Group and publicity.

6 AoB: Motions/Comments from the floor

There was support for production of conference proceedings/papers from the event, or at least circulation of the PowerPoint presentations.

It was suggested that Members' positions of responsibility across Europe (e.g. on expert committees and research steering groups) should be made known to all members for collaborative purposes. This point was discussed further as it could present an opportunity for the UKIEG to provide services to Ethics Committees. The Committee will consider this further at its next meeting.

Nicola Carslaw was thanked for organising an excellent conference. The Chairman then brought the meeting to a close.

IM/PH 20/11/07