

## Minutes of the Annual General Meeting

27<sup>th</sup> June 2019

Airflow Developments, High Wycombe, Hosted by  
BEAMA Ventilation



**Attendees:** Committee members and attendees at the scientific conference.

### A. Welcome and Chairman's Report

The UKIEG Chair (Derrick Crump, DC) thanked members for attending and the hosts for hosting the Annual UKIEG Conference. The Chairman's report for 2018-2019 was then presented. This included a reminder of the aims and the objectives for the Group which were briefly discussed, followed by key highlights. These can be summarised as follows:

1. *Membership:* 293 currently registered members.
2. *Communication with members:* quarterly newsletter, LinkedIn group, Twitter and website. As hoc mailing to members when required.
3. *Conferences:* the 2019 UKIEG Conference is the 16<sup>th</sup> since the UKIEG launch in 2003.
4. *Interfacing with policy makers:* a number of activities were mentioned included representation at All Party Parliamentary Group Healthy Homes and Buildings launch and meetings; submission to DEFRA for Clean Air Strategy consultation; published report of March 2018 Joint APPG meeting to promote implementation of recommendations of the UKIEG 2016 policy workshop.
5. *Support of other events/organisations:* ASBP Healthy Buildings Conference 2019; Clean Air Day 2019; All Party Parliamentary Group Healthy Homes and Buildings White Paper launch.

## **B. Status of Committee membership**

In **2018-19**, the **Committee** consisted of the following:

Officers and Ordinary Members:

- Derrick Crump, IAQ Consulting – Chair
- Sani Dimitroulopoulou, PHE – Vice chair
- Marcella Ucci, UCL – Secretary
- Grainne McGill, Glasgow School of Art - Membership secretary
- Isabella Myers, Independent Consultant
- Cath Noakes\*\*, University of Leeds
- Paul Wilkinson, LSHTM
- Clive Shrubsole\*, PHE

\* 3 year term ends June 2019; \*\* Given notice to committee of stepping down at AGM

Co-opted Ordinary Members

- Jon Bootland, Sustainable Development Foundation
- Azadeh Montazami, Coventry University
- Dzhordzhio Naldzhiev, UCL (co-opted June 2018)

Corresponding only Ordinary Members

- Chuck Yu, ISBE
- Derek Clements-Croome, University of Reading
- Paul Harrison, IEH Consulting

Derrick expressed his thanks to all committee members for their work and support during the year

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### **Proposed 2019-20 Committee**

Officers and Ordinary Members:

- Derrick Crump, IAQ Consulting – Chair
- Sani Dimitroulopoulou, PHE – Vice chair
- Marcella Ucci, UCL – Secretary
- Grainne McGill, Glasgow School of Art - Membership secretary
- Isabella Myers, Independent Consultant
- Paul Wilkinson, LSHTM
- Clive Shrubsole\*, PHE
- Dzhordzhio Naldzhiev\*, UCL

\* nominated by Committee, elected at AGM as ordinary member;

Co-opted Ordinary Members

- Jon Bootland, Sustainable Development Foundation

- Azadeh Montazami, Coventry University

Corresponding only Ordinary Members

- Chuck Yu, ISBE
- Derek Clements-Croome, University of Reading
- Paul Harrison, IEH Consulting
- Cath Noakes\*, University of Leeds

\*Approved as corresponding member

The meeting approved the proposed 2019/20 committee structure and membership.

DC mentioned that the Committee has a full complement of members, so we are not actively recruiting. However, if someone wishes to express an interest in joining the Committee as a co-opted ordinary member he/she could contact the Chair or the Secretary and provide a short statement on their potential contribution to our work and a supporting C.V..

### **C. Topics for the next UKIEG annual conference**

DC invited members to propose future topics by e-mailing a committee member. He noted that the format of a specialised session followed by a broader session seems to have worked well in recent years.

### **D. Venue for next UKIEG annual conference**

DC invited any members wishing to be considered for hosting the next year annual conference to contact him or other Committee members.

### **E. AOB: Motions/Comments from the floor**

A question was posed regarding establishing links between UKIEG and other international organisations. DC briefly explained the concept of UKIEG Ambassadors, clarifying this has been mainly with a UK focus but the idea of extending it internationally will be discussed further at the next Committee meeting.

The chairman thanked everyone for attending, and closed the meeting.

Dr Marcella Ucci

UKIEG Secretary